



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0000575

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E PO Date: 09/01/2023 PO End Date: PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: COTHRON SAFE AND LOCK COMPANY INC
 807 E 4TH ST
 AUSTIN TX 78702
 United States

Ship To: Texas Workforce Commission
 4800 N LAMAR BLVD
 AUSTIN TX 78756
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741662247 000

Purchaser: Rubyna M Ochoa
 Phone: (737) 295-0317
 Fax:
 Email: rubyna.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

This is a Non-Client Service cost. The item(s) will be distributed and used solely by CCRC staff.

Will be used to fix unanticipated repairs that require urgent repairs in the building such as locksmith services.

TWC POC: Lynnette Swonke
 Phone No: 512-377-0327 Fax No: 512-377-0469
 Email: lynnette.swonke@twc.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	September 1-30, 2023 for unanticipated repairs.		910/48	1.0000	LOT	\$200.00000	\$200.00	09/01/2023
							Schedule Total	<input type="text" value="\$200.00"/>
					ReqID:	0000043596		

Item Total for Line # 1

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	October 1 - August 31, 2024 unanticipated repairs		910/48	1.0000	LOT	\$4,700.00000	\$4,700.00	09/01/2023
							Schedule Total	<input type="text" value="\$4,700.00"/>
					ReqID:	0000043596		

Item Total for Line # 2

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

08/30/2023



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unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

08/30/2023