

WORKFORCE DEVELOPMENT DIVISION
Workforce Contract Management
Technical Assistance Bulletin #125

Program: Reemployment Eligibility and Assessment

Topic: Data Entry Requirements for Reemployment Eligibility and Assessment Participants

Date: July 26, 2006

The Texas Workforce Commission (TWC) is participating in the U.S. Department of Labor's (DOL) Reemployment and Eligibility Assessment (REA) pilot. This Technical Assistance (TA) Bulletin informs the Local Workforce Development Boards (Boards) how to enter services for Unemployment Insurance (UI) claimants who have chosen to participate in the REA pilot. The pilot begins on June 1, 2006, and ends on December 31, 2006. The three Boards participating in the REA pilot are:

- Concho Valley;
- Coastal Bend; and
- Capital Area.

To track services provided to REA participants in The Workforce Information System of Texas (TWIST):

- Use the new *Sub-Fund Code 32 – REA* to track services provided to REA participants. The sub-fund code will allow tracking of all services provided to REA participants, regardless of program.
- Use *Service Code 30 – Outreach/Intake/Orientation* to record scheduled REA orientations.
 - Use *Service End Code 20 – Complete - Successful* to terminate the orientation if the UI claimant agrees to participate in REA.
 - Use *Service End Code 21 – Complete - Unsuccessful* to terminate the orientation if the UI claimant reports to the Texas Workforce Center but does not agree to participate in REA.
 - Use *Service End Code 9 – Other* to indicate that a UI claimant failed to report to the REA orientation.
 - Use *Service End Code 22 – Dropped Out* to identify UI claimants who cancel their orientation before the scheduled REA meetings.

Note: *Service End Code 9 – Other* is to be used only with *Sub-Fund Code 32 – REA*.

DOL Required Services

The following services are required by DOL. However, Boards are free to provide additional services under any funding source if an REA participant meets the program eligibility requirements.

When providing these services to REA customers under any fund source, use *Sub-Fund Code 32 – REA*.

- **Labor market information/work-search plan development and review**
 - Service Code 29 – Labor Market Information
 - Service Code 68 – EDP/IEP/ISS Development

- **Referral to employment services (e.g., job search assistance workshops or job placement services) and to skills or occupational training when appropriate**
 - Service Code 131 – Job Search Workshop
 - Service Code 35 – Seminars and Workshops
 - Service Code 77 – Skill Upgrading/Retraining (if appropriate)
 - Service Code 1 – Occupational/Vocational Training (if appropriate)

- **UI eligibility issues detection and referral to adjudication**

This refers to potential eligibility issues that may impact an REA participant's receipt of UI benefits and includes, but is not limited to, refusing suitable work. Texas Workforce Center staff reports potential eligibility issues to UI using the *Revised Potential Eligibility Issue E-mail Template*, issued with WD Letter 23-05, Change 1. Texas Workforce Center staff are reminded to only report potential eligibility issues to UI, and to refrain from any further investigation.

 - Service Code 207 – Other Service (if appropriate)

Direct inquiries regarding this Technical Assistance Bulletin to the assigned contract manager for your local workforce development area.