

**WORKFORCE DEVELOPMENT DIVISION**  
**Workforce Policy and Service Delivery Branch**  
**Technical Assistance Bulletin 223**

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Expenditures of Employment Service and Reemployment Service  
Salary and Operating Grant Funds

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This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with information for timing the expenditure of American Recovery and Reinvestment Act (ARRA) of 2009 Employment Service (ES) and Reemployment Service (RES) salary and operating grant funds, which end September 30, 2010.

The ARRA ES and RES operating grants provide funds for allowable expenditures incurred in the provision of ES and RES services by state merit staff who are funded by ARRA ES and RES salary funds. Funding for salaries of temporary merit staff will be available after exhausting ARRA ES and RES salary funds. However, operating grant charges with no ARRA ES and RES salary funds could raise questions about whether funds were managed prudently and used for necessary and reasonable expenditures. Therefore, Boards are encouraged to fully expend ARRA ES and RES operating grant funds within 60 days after full expenditure of the respective salary funds.

ARRA ES and RES funds can be transferred between salary and operating grant budgets, as needed. To project future salary expenditures, the Grant and Client Services Detail Report by LWDA (FS-9) must be used. The FS-9—which TWC mails to Boards at the end of each month—provides salary expenditure data for the previous calendar month.

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