

WORKFORCE DEVELOPMENT DIVISION
Workforce Policy and Service Delivery Branch
Technical Assistance Bulletin 230

Keyword: Child Care

Subject: Fiscal Year 2011 Child Care Local Match Agreement Submission

Date: October 6, 2010

This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with information on:

- procedures for requesting program assistance during the development of a Fiscal Year 2011 (FY'11) Child Care Local Match (CCLM) Agreement; and
- the schedule requirements for submitting CCLM Agreements for Texas Workforce Commission (Commission) approval.

Program assistance, including courtesy reviews, can be requested by e-mail to childcare.programassistance@twc.state.tx.us.

The CCLM Agreement Review Checklist, included as Attachment 1 to this TA Bulletin, can be used to review CCLM Agreements before submitting them.

The Commission meets on a biweekly schedule. Based on this schedule, priority will be given to CCLM Agreements received by the following dates:

Commission Meeting Date*	CCLM Agreements Received by Close of Business
Tuesday, October 26, 2010	Monday, October 11, 2010
Tuesday, November 9, 2010	Monday, October 25, 2010
Tuesday, November 30, 2010	Monday, November 15, 2010
Tuesday, December 7, 2010	Monday, November 22, 2010
Tuesday, December 21, 2010	Monday, December 6, 2010
January 2011*	Not yet scheduled

* Commission meeting dates are subject to change; see <http://www.twc.state.tx.us/events.html> for the most current information.

Complete and sign the CCLM Agreement and submit as a PDF to the Board's contract manager at ccm.agreements@twc.state.tx.us. The CCLM Agreement must be signed by both the Board and contributor.

Note: CCLM Agreements for cash donations are accepted only as ***signed originals***. Therefore, for timely receipt by the scheduled dates, hard copies of these documents must be mailed to the Board's contract manager at:

Texas Workforce Commission
c/o (assigned contract manager)
101 East 15th Street, Room 506-T
Austin, Texas 78778-0001

Please distribute this information to appropriate staff. Direct inquiries regarding this TA Bulletin to wfpolicy.clarifications@twc.state.tx.us.

RESCISSIONS:

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