

WORKFORCE DEVELOPMENT DIVISION
Workforce Policy and Service Delivery Branch
Technical Assistance Bulletin 244

Keyword: Child Care

Subject: Fiscal Year 2012 Child Care Local Match Agreement Submission

Date: August 19, 2011

This Technical Assistance (TA) Bulletin provides Local Workforce Development Boards (Boards) with information on:

- procedures for requesting program assistance during the development of a Fiscal Year 2012 Child Care Local Match (CCLM) Agreement; and
- schedule requirements for submitting CCLM Agreements for Texas Workforce Commission (TWC) approval.

To request program assistance, including courtesy reviews, e-mail childcare.programassistance@twc.state.tx.us.

The CCLM Agreement Review Checklist, Attachment 1 to this TA Bulletin, can be used to review CCLM Agreements before submitting them.

The Commission meets on a biweekly schedule. Based on this schedule, priority will be given to CCLM Agreements received by the following dates:

Commission Meeting Date*	CCLM Agreements Received by Close of Business
Tuesday, September 27, 2011	Monday, September 12, 2011
Tuesday, October 11, 2011	Monday, September 26, 2011
Tuesday, October 25, 2011	Monday, October 10, 2011
Tuesday, November 8, 2011	Monday, October 24, 2011
Tuesday, November 22, 2011	Monday, November 7, 2011
Tuesday, December 6, 2011	Monday, November 21, 2011
Tuesday, December 20, 2011	Monday, December 5, 2011
January 2012	Not yet scheduled

* Commission meeting dates are subject to change; see TWC's Website at <http://www.twc.state.tx.us/events.html> for the most current information.

Complete and sign the CCLM Agreement and submit as a PDF to the Board's contract manager at ccm.agreements@twc.state.tx.us. The Board and contributor are required to sign the CCLM Agreement.

Note: CCLM Agreements for cash donations are accepted only as *signed originals*. Therefore, for timely receipt by the scheduled dates, hard copies of these documents must be mailed to the Board's contract manager at:

Texas Workforce Commission
c/o (assigned contract manager)
101 East 15th Street, Room 506-T
Austin, Texas 78778-0001

Direct inquiries regarding this TA Bulletin to wfpolicy.clarifications@twc.state.tx.us.

RESCISSIONS:

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