

2003 TWC WORKFORCE DEVELOPMENT LETTERS

LETTER ID/NO.	KEYWORD	SUBJECT	DISTRIB. DATE	STATUS
77-99 Change 9	WIA	<p>“Workforce Investment Act Eligibility Technical Assistance Guide” Updated “Appendix A: WIA Low-Income Eligibility Guidelines” <i>Includes Attachment:</i> 1. Appendix A : WIA Low-Income Eligibility Guidelines</p> <p>EXPIRATION: Continuing RESCISSIONS: WD 77-99, Change 8</p>	2/11/03	Rescinded and replaced by WD Letter 77-99, Change 11
77-99 Change 10	WIA	<p>“Workforce Investment Act Eligibility Technical Assistance Guide”: Revised May 2003 <i>Includes Attachments:</i> 1. “Workforce Investment Act Eligibility Technical Assistance Guide” – Updated Section III Glossary 2. “Workforce Investment Act Eligibility Technical Assistance Guide” – Updated Section IV Documentation Log 3. “Workforce Investment Act Eligibility Technical Assistance Guide” – Updated Section V Eligibility Documentation Forms 4. “Workforce Investment Act Eligibility Technical Assistance Guide” – Updated Appendix Selective Service Registration 5: “Workforce Investment Act Eligibility Technical Assistance Guide” – Updated Appendix C Worker Profiling Reemployment Services</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	06/03/03	Rescinded and replaced by WD Letter 32-03
77-99, Change 11	WIA	<p>“Workforce Investment Act Eligibility Technical Assistance Guide” Updated “Appendix A: WIA Low-Income Eligibility Guidelines” <i>Includes Attachment:</i> 1. “Appendix A: WIA Low-Income Eligibility Guidelines”</p> <p>EXPIRATION: Continuing RESCISSIONS: WD Letter 77-99, Change 9</p>	06/06/03	Rescinded and replaced by WD Letter 13-04
33-00, Change 1	Charitable Choice	<p>Charitable Choice Quarterly Report: Updated Procedures <i>Includes Attachment:</i> 1. Charitable Choice Quarterly Report (Updated)</p> <p>EXPIRATION: Continuing RESCISSION: None</p>	9/29/03	<p>Pages 3 and 4 rescinded and replaced by WD Letter 33-00, Change 2</p> <p>Other pages are active</p>

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49-00, Change 3	WIA	Determining Minimum Self-Sufficiency Levels: Adjusted 2003 100% Lower Living Standard Income Level <i>Includes Attachment:</i> 1. 2003 100% Lower Living Standard Income Level Table EXPIRATION: Continuing RESCISSIONS: WD Letter 49-00, Change 2	06/09/03	Rescinded
28-01, Change 2	Administration	Updated "Chief Elected Official's Membership Guide for Local Workforce Development Boards" EXPIRATION: Continuing RESCISSIONS: WD Letter 28-01 and WD 28-01, Change 1	05/02/03	Rescinded by WD Letter 28-01, Change 3
28-01, Change 3	Administration	Updated "Chief Elected Official's Membership Guide for Local Workforce Development Boards" <i>Includes Attachment:</i> 1. "Chief Elected Official's Membership Guide for Local Workforce Development Boards" EXPIRATION: Continuing RESCISSIONS: WD Letter 28-01, Change 2	10/16/03	Rescinded by WD Letter 28-01, Change 4
41-01, Change 1	TWIST	The Workforce Information System of Texas: Updated Data Entry Deadlines EXPIRATION: Continuing RESCISSIONS: WD Letter 41-01	10/02/03	Rescinded and replaced by WD Letter 43-05
11-02, Change 1	Child Care	New Time Frames and Procedures for Child Care Billings, Line-Item Rejections, and Service-Year Budget and Payment Application Entries: Change to Time Frame for Service-Year Budget and Payment Application Entries EXPIRATION: Continuing RESCISSIONS: None	3/26/03	Active
28-02, Change 1	Child Care	Updated Child Care Local Match Process for Fiscal Year 2004 <i>Includes Attachments:</i> 1. Child Care Local Match Contribution Agreement 2. Texas Workforce Commission Local Match Pledge Payment Coupon EXPIRATION: Continuing RESCISSIONS: WD Letter 28-02	08/13/03	Rescinded and replaced by WD Letter 10-05

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28-02, Change 2	Child Care	Updated Child Care Local Match Process for Fiscal Year 2004: Correction <i>Includes Attachment:</i> 1. Child Care Local Match Contribution Agreement (Pages 4 and 5) EXPIRATION: Continuing RESCISSIONS: Pages 4 and 5 of Attachment 1 to WD Letter 28-02, Change 1	09/02/03	Rescinded and replaced by WD Letter 10-05
37-02, Change 1	Financial Reporting	Revised Financial Forms: "Texas Workforce Commission LWDB Expenditure Report 5211-013 A-C (04 2003)" <i>Includes Attachments:</i> 1. Texas Workforce Commission LWDB Expenditure Report 5211-013 A-C (04 2003) 2. Changes between the FY 2003 Expenditure Report (11 2002) and the Revised FY 2003 Expenditure Report (04 2003) EXPIRATION: Continuing RESCISSIONS: None	04/01/03	Rescinded and replaced by WD Letter 41-04
01-03	WIA	Workforce Investment Act Eligible Training Provider System: Program Year 2003 Performance Requirements for Initial and Subsequent Eligibility <i>Includes Attachments:</i> 1. Texas' WIA Training Provider Certification System - Subsequent Eligibility Determination: Local Adjustment Methodology Samples 2. Texas' WIA Training Provider Certification System - Notification of PY2003 Board-Adopted Performance Requirements (FORM - 1/03) EXPIRATION: June 30, 2004 RESCISSIONS: None	01/17/03	Rescinded and replaced by WD Letter 24-04
01-03, Change 1	WIA	Workforce Investment Act Eligible Training Provider System: Program Year 2003 Performance Requirements <i>Includes Attachments:</i> 1. Texas' WIA Training Provider Certification System – Notification of PY2003 Board Performance Requirements (FORM – Rev. 4/03) EXPIRATION: Continuing RESCISSIONS: WD Letter 01-03, Attachments 1 and 2	4/4/03	Rescinded and replaced by WD Letter 24-04, Change 1

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02-03	WIA	Workforce Investment Act Eligible Training Provider System: Initial and Subsequent Eligibility Application Process and Performance Reporting Requirements EXPIRATION: Continuing RESCISSIONS: WD Letter 12-02, Change 1	01/17/03	Rescinded and replaced by WD Letter 02-03, Change 1
02-03, Change 1	WIA	Workforce Investment Act Eligible Training Provider System: Initial and Subsequent Eligibility Application Process and Performance Reporting Requirements EXPIRATION: Continuing RESCISSIONS: WD Letter 02-03	4/9/03	Rescinded and replaced by WD Letter 02-03, Change 2
03-03	Fiscal – Planning Estimates	Fiscal Year 2004 Preliminary Planning Estimates for Workforce Funding Categories <i>Includes Attachment:</i> 1. FY 2004 Preliminary Planning Estimates EXPIRATION: Continuing RESCISSIONS: None	01/16/03	Rescinded
04-03	Administration	Definitions of Local Workforce Development Board Contractual Performance Measures for Fiscal Year 2003 <i>Includes Attachment:</i> 1. Fiscal Year 2003 Contractual Performance Measures' Definitions for Food Stamp Employment and Training, Child Care, Choices, and the Workforce Investment Act EXPIRATION: Continuing RESCISSIONS: None	01/07/03	Rescinded
05-03	Child Care	Delinquent Remittance of Pledged Local Child Care Matching Funds EXPIRATION: Continuing RESCISSIONS: None	01/30/03	Rescinded and replaced by WD Letter 05-03, Change 1
05-03, Change 1	Child Care	Remittance of Pledged Child Care Local Matching Funds EXPIRATION: Continuing RESCISSIONS: WD Letter 05-03	08/13/03	Rescinded and replaced by WD Letter 10-05

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06-03	Fiscal - Allocations	<p>Food Stamp Employment and Training: Fiscal Year 2003 Distribution of Additional Federal Funds for Able-Bodied Adults Without Dependents and Reduction in Original 50/50 Funds</p> <p><i>Includes Attachments:</i></p> <ol style="list-style-type: none"> 1. FY 2003 Food Stamp Employment & Training Distribution of Additional ABAWD Federal Funds 2. FY 2003 Food Stamp Employment & Training Reduction of 50/50 Funds <p>EXPIRATION: September 30, 2003 RESCISSIONS: None</p>	03/17/03	Expired
07-03	WIA	<p>Workforce Investment Act: Waiver Approval of New Sliding Scale Employer Match for Customized Training</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	03/10/03	Rescinded and replaced by WD Letter 46-07
08-03	Child Care	<p>Revisions in Child Care Performance Data Collection and Reporting</p> <p>EXPIRATION: Continuing RESCISSIONS: WD Letter 17-00</p>	3/07/03	Active
09-03	WIA	<p>Waiver Approval Allowing Older Youth and Out-of-School Youth to Use the Eligible Training Provider List and Individual Training Accounts</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	3/10/03	Rescinded and replaced by WD Letter 46-07
10-03	WIA	<p>Workforce Investment Act: Waiver Approval for Transfer of Funds Between Adult and Dislocated Worker Programs</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	03/10/03	Rescinded and replaced by WD Letter 46-07
11-03	TANF/Choices	<p>The 2003 Earned Income Tax Credit for Employed Temporary Assistance for Needy Families Recipients and Other Low-Income Workers</p> <p><i>Includes Attachment: (Hard-Copy Only)</i></p> <ol style="list-style-type: none"> 1. "Help Workers Boost Their Paychecks! Promote Tax Credits for People Who Work" <p>EXPIRATION: Continuing RESCISSIONS: None</p>	02/27/03	Rescinded and replaced by WD Letter 11-04

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12-03	FSE&T	Food Stamp Employment and Training: Changes in the Number of Required Outreach Letters EXPIRATION: Continuing RESCISSIONS: None	03/12/03	Rescinded and replaced by WD Letter 10-08
13-03	FSE&T	Food Stamp Employment and Training: 2003 Amended Rules <i>Includes Attachment:</i> 1. Food Stamp Employment and Training Rules, 40 TAC Chapter 813, as Amended February 4, 2003 EXPIRATION: Continuing RESCISSIONS: None	03/12/03	Rescinded
13-03, Change 1	FSE&T	Food Stamp Employment and Training: Change to WD Letter 13-03 EXPIRATION: Continuing RESCISSIONS: None	05/02/03	Rescinded and replaced by WD Letter 10-08
14-03	WIA	Workforce Investment Act Eligible Training Provider System: Waiver Extending the Certification Period for Currently Certified Programs EXPIRATION: June 30, 2004 RESCISSIONS: None	4/4/03	Rescinded and replaced by WD Letter 14-03, Change 1
15-03	FSE&T	Changes to Food Stamp Employment and Training Services: Elimination of the Able-Bodied Adults Without Dependents Tracking Reports. EXPIRATION: Continuing RESCISSIONS: WD Letter 34-01	03/27/03	Rescinded
16-03	TWIST	New Forms for The Workforce Information System of Texas <i>Includes Attachment:</i> 1. TWIST Phase IV Forms EXPIRATION: Continuing RESCISSIONS: WD 85-99, WD 85-99, Change 1; WD 85-99, Change 2	04/16/03	Rescinded and replaced by WD Letter 75-05

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16-03, Change 1	TWIST	The Workforce Information System of Texas: Revised Data Entry Forms <i>Includes Attachments:</i> 1. TWIST Employment Services (TWIST PH4 Employ Serv Form) 2. TWIST Specialized Services (TWIST PH4 Spec Ser Form) 3. TWIST Assessment Tracking (TWIST PH4 Assessment Form) 4. TWIST Rapid Response Registration (TWIST PH4 RR Registration Form) 5. TWIST Program Detail Summary (TWIST PH4 Program Detail Summary Form) EXPIRATION: Continuing RESCISSIONS: None	10/14/03	Rescinded and replaced by WD Letter 75-05
18-03	Child Care	Texas Workforce Commission Subsidized Child Care: Revising Age Eligibility EXPIRATION: Continuing RESCISSIONS: None	04/17/03	Active
19-03	ES	Use of Wagner-Peyser Funds to Support Texas Workforce Centers EXPIRATION: Continuing RESCISSIONS: None	05/12/03	Rescinded and replaced by WD Letter 11-11; see ES Guide at http://www.twc.state.tx.us/boards/guides/guides.html
20-03	FSE&T	Food Stamp Employment and Training: 2003 Revised Guidelines <i>Includes Attachment:</i> 1. Food Stamp Employment and Training Guidelines: Revised May 2003 EXPIRATION: Continuing RESCISSIONS: WD Letters 75-99 and 144-99	05/30/03	Rescinded and replaced by WD Letter 10-08
21-03	WIA	Workforce Investment Act: School-to-Careers Funding Limitations EXPIRATION: Continuing RESCISSIONS: None	5/20/03	Rescinded

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22-03	Fiscal- Administration	<p>Texas Workforce Commission Contract Closeout Process <i>Includes Attachments:</i></p> <ol style="list-style-type: none"> 1. Contract Release Agreement 2. Schedule of Unpaid Liabilities and Other Claims Outstanding 3. Property Inventory 4. Certification of Use and Disposition of Non-Expendable Personal Property 5. Cash Remittance Report 6. Procedures for Creating a Cash Draw Refund <p>EXPIRATION: Continuing RESCISSIONS: WD Letters 128-99 and 128-99, Change 1</p>	7/23/03	Rescinded and replaced by WD Letter 44-05
23-03	Fiscal- Administration	<p>State Travel Regulations as Applicable to Local Workforce Development Boards <i>Includes Attachments:</i></p> <ol style="list-style-type: none"> 1. Texas Building and Procurement Commission, State Travel Management Program, Travel Services Requisition 2. Agency Travel Coding for Local Workforce Development Areas <p>EXPIRATION: Continuing RESCISSIONS: WD Letters 39-01; 39-01, Change 1; 31-02</p>	6/12/03	Rescinded and replaced by WD Letter 61-05
25-03	Fiscal - Allocations	<p>Fiscal Year 2004 Block Grant Allocations, Funding Distributions and Performance Targets <i>Includes Attachments:</i></p> <ol style="list-style-type: none"> 1. FY 2004 Block Grant Allocations 2. FY 2004 Project Rio Funding Distribution 3. PY 2003 and FY 2004 Approved Board Targets <p>EXPIRATION: Continuing RESCISSIONS: None</p>	06/24/03	Rescinded
25-03, Change 1	Fiscal - Allocations	<p>Correction to Fiscal Year 2004 Block Grant Allocations, Funding Distributions and Performance Targets <i>Includes Attachment:</i></p> <ol style="list-style-type: none"> 1. FY 2004 Average Number of Children Served Per Day <p>EXPIRATION: Continuing RESCISSIONS: None</p>	7/11/03	Rescinded

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25-03, Change 2	Fiscal - Allocations	Correction to Fiscal Year 2004 Block Grant Allocations, Funding Distributions and Performance Targets <i>Includes Attachments:</i> 1. PY 2003 WIA Alternative Funding 2. Employment Services, Veterans and Employer Measure Targets EXPIRATION: Continuing RESCISSIONS: None	09/03/03	Rescinded
26-03	WIA	Workforce Investment Act Eligible Training Provider System: Ensuring Compliance with Proprietary Schools Rules EXPIRATION: Continuing RESCISSIONS: None	6/27/03	Active
27-03	WtW	Welfare-to-Work: Math Skills Training Grants <i>Includes Attachment:</i> 1. Math Skills Training Grant: Local Workforce Development Area Scholarship Allocations as of July 1, 2003 EXPIRATION: Continuing RESCISSIONS: None	07/02/03	Rescinded and replaced by WD Letter 10-04
28-03	Child Care	Child Care Services: State Fiscal Year 2004 Eligibility Code Card <i>Includes Attachment:</i> 1. Eligibility Code Card for Child Care Services: Effective September 1, 2003, through August 31, 2004 EXPIRATION: September 1, 2004 RESCISSIONS: None	7/3/03	Expired
29-03	WtW	Welfare-to-Work: 1998 Grant Closeout EXPIRATION: December 31, 2003 RESCISSIONS: None	7/9/03	Expired

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30-03	TWIST	<p>The Workforce Information System of Texas: Revisions and Updates to Phase 4 <i>Includes Attachments:</i></p> <ol style="list-style-type: none"> 1. TWIST Phase 4 Service Activity Completion Reasons Crosswalk #1 2. TWIST Phase 4 Service Activity Completion Reasons: Definitions for Crosswalk #1 3. TWIST Phase 4 Final Completion Reasons Crosswalk #2 4. TWIST Phase 4 Final Completion Reasons: Definitions for Crosswalk #2 5. TWIST Phase 4 Activity Codes Crosswalk #3 6. TWIST Activity Codes: Definitions for Crosswalk #3 7. TWIST-JSMS Services Crosswalk #4 <p>EXPIRATION: Continuing RESCISSIONS: WD Letters 143-99; 143-99, Change 1; 01-01; 11-01; 14-01; 14-01, Change 1; and 14-01, Change 2</p>	08/13/03	Rescinded and replaced by WD Letter 30-03, Change 1
31-03	FSE&T	<p>Serving Project Re-Integration of Offenders Job Seekers Who Are Food Stamp Employment and Training Mandatory Work Registrants</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	7/23/03	Rescinded and replaced by WD Letter 07-04
32-03	WIA	<p>Workforce Investment Act: New "Guidelines for Determining Workforce Investment Act Eligibility" <i>Includes Attachment:</i></p> <ol style="list-style-type: none"> 1. Workforce Investment Act Guidelines for Determining WIA Eligibility <p>EXPIRATION: Continuing RESCISSIONS: WD Letters 77-99, Change 2; 77-99, Change 4; and 77-99, Change 10</p>	12/3/03	Rescinded and replaced by WD Letter 32-03, Change 1
33-03	TWIST	<p>The Workforce Information System of Texas: Updated Phase 4 Procedures for Tracking Training Services</p> <p>EXPIRATION: Continuing RESCISSIONS: WD Letter 32-00, Change 3 WD Letter 32-00, Change 2 WD Letter 32-00, Change 1 WD Letter 32-00</p>	9/19/03	Rescinded and replaced by WD Letter 33-03, Change 1

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35-03	Fiscal-Administration	Mileage Reimbursement and Per Diem Rates for Fiscal Year 2004 EXPIRATION: Continuing RESCISSIONS: None	08/29/03	Rescinded and replaced by WD Letter 61-05
36-03	WIA	Workforce Investment Act: Waiver Approval for Use of Local Activity Funds <i>Includes Attachments</i> 1. "Appendix L: WIA Local Activity Funds for PY 2003" EXPIRATION: June 30, 2004 RESCISSIONS: None	10/03/03	Expired
37-03	Child Care	Income Disregard of Monetary Allowances for Certain Children of Vietnam War Veterans EXPIRATION: Continuing RESCISSIONS: None	09/19/03	Rescinded [in Commission rule §809.92(b)]
38-03	Fiscal-Administration	Possible Rescission and Recapture of 1999 Welfare-to-Work Unexpended Balances EXPIRATION: Continuing RESCISSIONS: None	09/15/03	Rescinded and replaced by WD Letter 17-04
40-03	Child Care	Child Care: Tracking and Reporting Discontinuation of Care in the Child Care Service Delivery Application <i>Includes Attachments:</i> 1. Discontinuation of Care Reasons 2. Form E-2510: Notification of Child Care Eligibility EXPIRATION: Continuing RESCISSIONS: None	10/01/03	Active
41-03	Fiscal - Administration	FY 2004 Transportation Service Contract for Temporary Assistance for Needy Families/Choices and Food Stamp Employment & Training Customers <i>Includes Attachment:</i> 1. Assignment of FY 2004 Transportation Service Contract Amounts for TANF/ Choices and FSE&T EXPIRATION: August 31, 2004 RESCISSIONS: None	09/26/03	Rescinded and replaced by WD Letter 41-03, Change 1

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43-03	Financial Reporting	<p>Implementation of Online Expenditure Reporting in the “Cash Draw and Monthly Expenditure Reporting System”</p> <p><i>Includes Attachment:</i></p> <p>1. Changes Between the FY 2003 Expenditure Reports and the New Online System Reporting Module</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	10/20/03	Rescinded and replaced by WD Letter 41-04
44-03	Veterans	<p>Jobs for Veterans Act of 2002: Implementing the Veterans’ Priority Provision</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	11/4/03	Rescinded and replaced by WD Letter 50-04
45-03	TWIST	<p>The Workforce Information System of Texas: Integration of Trade Adjustment Assistance</p> <p><i>Includes Attachment:</i></p> <p>1. TAA Detail Screens</p> <p>EXPIRATION: Continuing RESCISSIONS: WD Letter 08-01</p>	11/04/03	Rescinded
47-03	WOTC	<p>Work Opportunity Tax Credit Keyword and Conditional Certifications</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	11/13/03	Rescinded and replaced by WD Letter 28-08
48-03	Child Care	<p>Child Care: Race and Ethnicity Modifications to the Child Care Service Delivery Application</p> <p><i>Includes Attachments:</i></p> <p>1. Client, Parent/Caretaker, and Family Member Data Entry Screen Shots</p> <p>2. OMB Race and Ethnicity Definitions</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	11/18/03	Active

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50-03	Administration	<p>Incentive Award Criteria for Fiscal Years 2003 and 2004 <i>Includes Attachments:</i> 1. Fiscal Years 2003 and 2004 Board Classifications 2. Award Criteria, Weighting, and Performance Periods</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	11/17/03	Rescinded
51-03	ES	<p>Employment Services: Employer Measures' Definitions and Methodologies <i>Includes Attachment:</i> 1. Employer Measures for State Fiscal Year 2004</p> <p>EXPIRATION: Continuing RESCISSION: None</p>	12/8/03	Rescinded
52-03	Child Care	<p>Changes to the Child Care Service Delivery Application and Its Relationship to the Charitable Choice Quarterly Report</p> <p>EXPIRATION: Continuing RESCISSION: None</p>	12/1/03	Rescinded and replaced by WD Letter 18-04
53-03	Administration	<p>Workforce Investment Act Local Incentive Awards for Local Coordination and Regional Cooperation Activities for Program Year 2003</p> <p>EXPIRATION: Continuing RESCISSION: None</p>	12/11/03	Rescinded and replaced by WD Letter 09-07
54-03	WIA	<p>Final Workforce Investment Act Targets for Program Year 2002 <i>Includes Attachments:</i> 1. Board Evaluation Methodology 2. Final PY'02 Targets</p> <p>EXPIRATION: Continuing RESCISSION: None</p>	12/29/03	Rescinded
57-03	Child Care	<p>Local Coordination between Subsidized Child Care Services and Other Early Childhood Programs</p> <p>EXPIRATION: Continuing RESCISSIONS: None</p>	12/29/03	Active