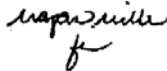


TEXAS WORKFORCE COMMISSION LETTER

ID/No:	WD 10-08
Date:	May 29, 2008
Keyword:	FSE&T
Effective:	Immediately

To: Local Workforce Development Board Executive Directors
Commission Executive Offices
Integrated Service Area Managers



From: Laurence M. Jones, Director, Workforce Development Division

Subject: **Food Stamp Employment and Training: A Comprehensive Guide**

PURPOSE:

To provide Local Workforce Development Boards (Boards) with information on *Food Stamp Employment and Training: A Comprehensive Guide* (guide).

BACKGROUND:

The Texas Workforce Commission has developed the Food Stamp Employment and Training (FSE&T) guide to provide comprehensive statewide policy and resources for operational guidance and oversight of FSE&T services. The target audience for the guide includes Board staff, Texas Workforce Center staff, and state office staff.

The guide comprises four parts:

- A: Policy and Requirements
- B: Operations
- C: Guide Review
- D: List of Revisions

Updates to the guide will be released through WD Letters and Technical Assistance (TA) Bulletins. When applicable, WD Letters and TA Bulletins will indicate that the guide will be revised to incorporate new information. Part D of the guide, List of Revisions, contains the revision date, the section revised, and a brief comment on the specific revision.

PROCEDURES:

Boards must use *Food Stamp Employment and Training: A Comprehensive Guide*, which is available on the Texas Workforce Commission Web site at <http://www.twc.state.tx.us/boards/guides/fsetguide.pdf>.

NLF

INQUIRIES:

Direct inquiries regarding this WD Letter to wfpolicy.clarifications@twc.state.tx.us.

RESCISSIONS:

WD Letter 62-98
WD Letter 12-03
WD Letter 13-03, Change 1
WD Letter 20-03
WD Letter 18-05, Change 1

REFERENCE:

7 U.S.C. §2015(o)(2)(A)-(B)
29 U.S.C., Chapter 201
United States Department of Agriculture, Food and Nutrition Service Rules and Regulations,
7 C.F.R. §273.7 and §273.24
Texas Workforce Commission Food Stamp Employment and Training Rules: 40 TAC, Chapter
813
Texas Workforce Commission Integrated Complaints, Hearings, and Appeals Rules: 40 TAC,
Chapter 823

FLEXIBILITY RATINGS:

No Local Flexibility (NLF): This rating indicates that Boards must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

Local Flexibility (LF): This rating indicates that Boards have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”