

TEXAS WORKFORCE COMMISSION LETTER

ID/No: WD 134-99

Date: November 18, 1999

Key Word: WIA

To: Local Workforce Development Board Executive Directors
LWDA Coordinators
TWC Executive Staff
TWC Local Offices

From: Jean Mitchell, Director of Workforce Development

CC: Local Workforce Development Board Chairs

Subject: Individual Training Accounts Technical Assistance Guide

PURPOSE:

To distribute to Local Workforce Development Boards (LWDBs) the Texas Workforce Commission (TWC) Individual Training Accounts (ITAs) Technical Assistance Guide (TAG).

REFERENCE:

Public Law 105-220 (Workforce Investment Act)
20 CFR Part 652, et al. (Workforce Investment Act; Interim Final Rule)
TWC Strategic Five-Year Workforce Investment Plan
WD Letter 90-99, issued July 1, 1999
WD Letter 101-99, issued August 6, 1999
WD Letter 10-99, issued August 20, 1999

BACKGROUND:

TWC received suggestions and requests to develop a technical assistance guide for ITAs.

TECHNICAL ASSISTANCE GUIDE:

This TAG provides a clearer understanding of the basic elements and design of ITAs. It also offers helpful information and materials to LWDBs that are in different stages of implementing the Workforce Investment Act (WIA). Within the TAG, there are samples of forms, vouchers, individual employment plans and other materials. Some of the samples provided by LWDBs are included for illustration only and are not endorsed by TWC.

ACTIONS REQUIRED:

LWDBs should distribute the TAG to appropriate staff.

INQUIRIES:

For questions and requests for additional information, please contact Isabel Gallahan at isabel.gallahan@twc.state.tx.us or at (512) 936-3579. Also, LWDBs can contact their TWC Technical Assistance Section representatives at wkfrc.techasst@twc.state.tx.us.

ATTACHMENT:

TWC Individual Training Accounts Technical Assistance Guide

Rescissions: None	Expiration: Continuing
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