

## **Appendix D-3:**

### **Form 7200 Notification of Property Acquisition**



# Texas Workforce Commission

Member of the Texas Workforce Network

## NOTIFICATION OF PROPERTY ACQUISITION

Complete and submit Form 7200 to the Texas Workforce Commission's Contract Management department no later than 30 days following final acquisition of real property or equipment. Unless otherwise defined by the Texas Workforce Commission, real property and equipment have the meanings in the Texas Workforce Commission's Financial Manual for Grants and Contracts.

CONTRACTOR:			PREPARED BY:		
_____			_____		
NAME			NAME		
_____			_____		
ADDRESS			TITLE		
_____			_____		
CITY	STATE	ZIP CODE	DATE	TELEPHONE NUMBER	

### ACQUISITION

(ATTACH ADDITIONAL PAGES IF NECESSARY)

ITEM	LOCATION	SERIAL NUMBER	ACQUISITION DATE	FUNDING SOURCE	UNIT COST

### CERTIFICATION

I certify that the above information is true and correct.

_____	_____
Signature (Contractor)	Title
_____	_____
Name (Type or Print)	Date

Completed forms, inquiries, or corrections to the individual information contained in this form shall be sent to the Contract Management Department, Room 424T. Please call your senior contract manager if you have questions. An individual may receive and review information that TWC collects regarding that individual by sending an e-mail to [open.records@twc.state.tx.us](mailto:open.records@twc.state.tx.us) or writing to TWC Open Records Unit, 101 East 15<sup>th</sup> Street, Room 264, Austin, Texas 78778-0001.