



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0001112

Payment Terms: Freight Terms: Ship Via: PCC: PO Date: PO End Date: PO Method: Dispatch: Rev Dt:
N/A N/A N/A E 10/11/2023 DG Dispatch Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PSYCHOLOGICAL ASSESSMENT RESOURCES INC
16204 N FLORIDA AVE
LUTZ FL 33549-8119
United States

Ship To: Texas Workforce Commission
2810 E MLK JR BLVD
AUSTIN TX 78702-1544
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1591913294 003

Purchaser: Anna James
Phone:
Fax:
Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

Account 83755

Per PSYCHOLOGICAL ASSESSMENT RESOURCES INC (PAR) corresponding Quote SQ-00026723-1 dated 10/06/2023.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 05/12/2023 (ATTACHMENT I) apply to this order.

Contract
Timothy White
214-378-2680 work
512-969-7814 mobile
timothy.white@twc.texas.gov
OR
Josephine Valenzuela
512-936-3744
josephine.valenzuela@twc.texas.gov

Vendor
VID: 1591913294
PSYCHOLOGICAL ASSESSMENT RESOURCES INC (PAR)
1-800-331-8378
Jessica Fairbrother-Barry
Parinc.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Ship to Comments:

Timothy White
214-378-2680 work
512-969-7814 mobile
timothy.white@twc.texas.gov

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

10/12/2023



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| Line-Sch: | Line Description:                               | PCA: | Class/Item: | Quantity: | UOM:          | Unit Price: | Extended Amt:                  | Due Date:                               |
|-----------|---|------|-------------|-----------|---------------|-------------|--------------------------------|---|
| 1-1       | #11257-AB Standard SDS Assessment Booklets (25) |      | 785/76      | 8.0000    | EA            | \$80.00000  | \$640.00                       | 10/11/2023                              |
|           |   |      |             |           |               |             | <b>Schedule Total</b>          | <input type="text" value="\$640.00"/>   |
|           |   |      |             |           | <b>ReqID:</b> |             |                                |   |
|           |   |      |             |           | 0000044832    |             |                                |   |
|           |   |      |             |           |               |             | <b>Item Total for Line # 1</b> | <input type="text" value="\$640.00"/>   |
| 2-1       | 11264-AB Student SDS Assessment Booklets (25)   |      | 785/76      | 4.0000    | EA            | \$80.00000  | \$320.00                       | 10/11/2023                              |
|           |   |      |             |           |               |             | <b>Schedule Total</b>          | <input type="text" value="\$320.00"/>   |
|           |   |      |             |           | <b>ReqID:</b> |             |                                |   |
|           |   |      |             |           | 0000044832    |             |                                |   |
|           |   |      |             |           |               |             | <b>Item Total for Line # 2</b> | <input type="text" value="\$320.00"/>   |
| 3-1       | 10423-IC NEO-FFI-3 IADMIN                       |      | 271/08      | 75.0000   | EA            | \$7.20000   | \$540.00                       | 10/11/2023                              |
|           |   |      |             |           |               |             | <b>Schedule Total</b>          | <input type="text" value="\$540.00"/>   |
|           |   |      |             |           | <b>ReqID:</b> |             |                                |   |
|           |   |      |             |           | 0000044832    |             |                                |   |
|           |   |      |             |           |               |             | <b>Item Total for Line # 3</b> | <input type="text" value="\$540.00"/>   |
| 4-1       | 10425-II NEO-FFI-3 INTERPRETIVE REPORT          |      | 615/31      | 75.0000   | EA            | \$11.90000  | \$892.50                       | 10/11/2023                              |
|           |   |      |             |           |               |             | <b>Schedule Total</b>          | <input type="text" value="\$892.50"/>   |
|           |   |      |             |           | <b>ReqID:</b> |             |                                |   |
|           |   |      |             |           | 0000044832    |             |                                |   |
|           |   |      |             |           |               |             | <b>Item Total for Line # 4</b> | <input type="text" value="\$892.50"/>   |
|           |   |      |             |           |               |             | <b>Total PO Amount</b>         | <input type="text" value="\$2,392.50"/> |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 10/12/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**10/12/2023**