



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0001666  
 Purchase Order Change Notice (# 1)

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** E    **PO Date:** 11/20/2023    **PO End Date:** 02/29/2024    **PO Method:** SP    **Dispatch:** Dispatch Via Print    **Rev Dt:** 12/22/2023

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** PENSKE TRUCK LEASING CO LP  
 PO BOX 802577  
 CHICAGO IL 60680-2577  
 United States

**Ship To:** 5641-4005  
 2810 E MLK JR BLVD  
 AUSTIN TX 78702-1544  
 United States

**Ship To Attention:** Israel H Castilleja  
**Bill To:** 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1232518618 001

**Purchaser:** Frederick R Warner  
**Phone:** (737) 400-5613  
**Fax:**

512/936-3299

**Email:** frederick.warner@twc.texas.gov

**Bill To Email:** APPO@twc.texas.gov

**PO Information:**

Penske Truck Rental Reservation Number (#92481121) (\$2,235.50)  
 TWC Fleet Manager Total Breakdown Cost (\$2,758.15)

Rate Breakdown 24 or 26 Box Truck:

Rate Per Day (\$163.46) x 13 days = (\$2,125.00)  
 426-Miles X (\$0.35) = (\$149.10)  
 Veh Lic Recovery Fee (\$3.50) x 13 days = (\$45.50)  
 EPA Environmental Fee (\$5.00) x 13 days = (\$65.00)  
 Taxes Short Term Rental Fee (10% of listed fees) = (\$223.55)  
 Estimated Toll Road Cost (\$150.00)  
 Total = (\$2,758.15)

"Per Penske Truck Leasing corresponding Quote No. 92481121dated 11/20/2023.

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised XX/XX/XXXX ( ATTACHMENT I) apply to this order.

Delivery Terms: XX Days ARO

Contract Manager-

Name: Gabriel Alcala  
 Tel: 512-633-8726  
 E-mail: gabriel.alcala-guiterrez@twc.texas.gov

Vendor Contact-

Name: G. Boyd  
 Tel: 512-926-1854  
 E-mail:

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services."

CC - 5641

POCN - Penske Trusk Leasing - MLK Warehouse

POCN needed for additional funds for truck rental for state wide conference. Funds can be added to PO 24-0001666.

PENSKE TRUCK LEASING

MLK Warehouse

POC - Israel Castilleja at israel.castilleja@twc.texas.gov

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

12/22/2023



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0001666  
 Purchase Order Change Notice (# 1)

POCN1. 12/22/2023 - add line 2 for additional funds from PR 45627

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Expedite Penske Truck Rental - Warehouse cc -8048-5641 TWC	13069	975/86	1.0000	LOT	\$2,758.15000	\$2,758.15	11/21/2023
							<b>Schedule Total</b>	<input type="text" value="\$2,758.15"/>
					<b>ReqID:</b> 0000045351			
							<b>Item Total for Line # 1</b>	<input type="text" value="\$2,758.15"/>

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	POCN Penske Truck rental	13069	975/86	1.0000	LOT	\$210.72000	\$210.72	01/05/2024
							<b>Schedule Total</b>	<input type="text" value="\$210.72"/>
					<b>ReqID:</b> 0000045627			
							<b>Item Total for Line # 2</b>	<input type="text" value="\$210.72"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

12/22/2023