



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0002470

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** F **PO Date:** 02/08/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: SEWCO INC
 DBA OFFICEWISE FURNITURE & SUPPLY
 1200 S TAYLOR ST
 AMARILLO TX 79101-4314
 United States

Ship To: Texas Workforce Commission
 1500 BROADWAY STE 801
 LUBBOCK TX 79401-3104
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1751606616 002

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Sewco, Inc dba Officewise Quote # R191804 dated 2/7/24

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions dated 10/25/2023 (ATTACHMENT I) apply to this order. Standard manufacturing warranty applies to this order.

This purchase is according to Delegated purchases of goods between \$10,000.01 and \$25,000 per 34 Texas Administrative Code § 20.82.

TWC Delivery Contact
 Name: Stacy Holder
 Tel (806) 744-1987 x2300
 E-mail: stacy.holder@twc.texas.gov

Vendor Contact
 Name: Melissa Herrera
 Tel: 432-617-0095
 E-mail: mherrera@officewiseco.com

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents only are accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|-----------|------------------------------|-------|-------------|-----------|------|-------------|--------------------------------|-------------------|
| 1-1 | [REDACTED] 5/8W X 22-3/4D | 13060 | 425/48 | 2.0000 | EA | \$502.96000 | \$1,005.92 | 02/09/2024 |
| | | | | | | | Schedule Total | \$1,005.92 |
| | | | | | | | ReqID: 0000046098 | |
| | | | | | | | Item Total for Line # 1 | \$1,005.92 |

Authorized Signature

Sonya Babley, CTCD, CTCM

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02/09/2024



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|-----------|---|-------|-------------|-----------|-----------------------------|---------------|--------------------------------|---|
| 2-1 | ██████████ FULL HT PED F/F 15- 5/8W X 22-3/4D | 13060 | 425/48 | 2.0000 | EA | \$502.96000 | \$1,005.92 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$1,005.92"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 2 | <input type="text" value="\$1,005.92"/> |
| 3-1 | ██████████ 4-DR36W 20D 59-1/8H | 13060 | 425/48 | 1.0000 | EA | \$1,237.55000 | \$1,237.55 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$1,237.55"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 3 | <input type="text" value="\$1,237.55"/> |
| 4-1 | ██████████ ██████████ 24W 24D 66-5/8H | 13060 | 425/48 | 1.0000 | EA | \$1,257.16000 | \$1,257.16 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$1,257.16"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 4 | <input type="text" value="\$1,257.16"/> |
| 5-1 | ██████████ STACK-ON STORAGE 4- DR LOCKING ETA | 13060 | 425/48 | 1.0000 | EA | \$644.46000 | \$644.46 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$644.46"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 5 | <input type="text" value="\$644.46"/> |

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|-----------|---|-------|-------------|-----------|-----------------------------|-------------|--------------------------------|---------------------------------------|
| 6-1 | ██████████ SHELL 72W X 24D X 29-1/2H | 13060 | 425/48 | 1.0000 | EA | \$409.56000 | \$409.56 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$409.56"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 6 | <input type="text" value="\$409.56"/> |
| 7-1 | ██████████ SHELL 29-1/2H X 48W X 24D | 13060 | 425/48 | 1.0000 | EA | \$308.69000 | \$308.69 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$308.69"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 7 | <input type="text" value="\$308.69"/> |
| 8-1 | ██████████ 47W X 24D X 29-1/2H | 13060 | 425/48 | 1.0000 | EA | \$215.29000 | \$215.29 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$215.29"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 8 | <input type="text" value="\$215.29"/> |
| 9-1 | ██████████ ██████████ 1/2H | 13060 | 425/48 | 2.0000 | EA | \$396.95000 | \$793.90 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$793.90"/> |
| | | | | | ReqID: 0000046098 | | | |
| | | | | | | | Item Total for Line # 9 | <input type="text" value="\$793.90"/> |

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|-----------|---|-------|-------------|-----------|------|-------------|---------------------------------|------------|
| 10-1 | [REDACTED] STACK ON STORAGE | 13060 | 425/48 | 1.0000 | EA | \$140.57000 | \$140.57 | 02/09/2024 |
| | | | | | | | Schedule Total | \$140.57 |
| | | | | | | | ReqID: 0000046098 | |
| | | | | | | | Item Total for Line # 10 | \$140.57 |
| 11-1 | [REDACTED] STRG BCK ENCLOSURE | 13060 | 425/48 | 1.0000 | EA | \$193.34000 | \$193.34 | 02/09/2024 |
| | | | | | | | Schedule Total | \$193.34 |
| | | | | | | | ReqID: 0000046102 | |
| | | | | | | | Item Total for Line # 11 | \$193.34 |
| 12-1 | IGNITION GUEST CHAIR FOUR LEG FRAME ARMS | 13060 | 425/48 | 4.0000 | EA | \$295.61000 | \$1,182.44 | 02/09/2024 |
| | | | | | | | Schedule Total | \$1,182.44 |
| | | | | | | | ReqID: 0000046102 | |
| | | | | | | | Item Total for Line # 12 | \$1,182.44 |
| 13-1 | IGNITION 2 TASK MID- BACK ILIRA BACK | 13060 | 425/48 | 2.0000 | EA | \$427.31000 | \$854.62 | 02/09/2024 |
| | | | | | | | Schedule Total | \$854.62 |
| | | | | | | | ReqID: 0000046102 | |
| | | | | | | | Item Total for Line # 13 | \$854.62 |

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|-----------|---|-------|-------------|-----------|------|-----------------------------|---------------------------------|--|
| 14-1 | 17IN LED LIGHT W/PWRSUPPLYFORDAIS YCHAIN(STARTER) | 13060 | 425/48 | 1.0000 | EA | \$214.98000 | \$214.98 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$214.98"/> |
| | | | | | | ReqID: 0000046102 | | |
| | | | | | | | Item Total for Line # 14 | <input type="text" value="\$214.98"/> |
| Line-Sch: | Line Description: | PCA: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 15-1 | Delivery and Installation | 13060 | 425/48 | 1.0000 | EA | \$2,300.00000 | \$2,300.00 | 02/09/2024 |
| | | | | | | | Schedule Total | <input type="text" value="\$2,300.00"/> |
| | | | | | | ReqID: 0000046102 | | |
| | | | | | | | Item Total for Line # 15 | <input type="text" value="\$2,300.00"/> |
| | | | | | | | Total PO Amount | <input type="text" value="\$11,764.40"/> |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 02/09/2024