# VR-SFP Chapter 21: Employment Supports for Brain Injury

This chapter has been revised and will take effect January 15, 2020.

## Introduction

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## 21.1 Overview of Employment Supports for Brain Injury Service Model

Employment Supports for Brain Injury (ESBI) is designed to integrate the therapeutic and employment needs of VR customers who have persistent functional limitations resulting from an acquired brain injury (traumatic and non-traumatic injuries). ESBI services are individualized and multidisciplinary with a focus on employment. ESBI may involve the coordinated services of multiple providers for the achievement and retention of competitive integrated employment consistent with the customer's unique strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice.

Customers may:

* obtain employment on their own or by working with an employment service provider by participating in Bundled Job Placement or Supported Employment services while at the same time receiving cognitive and/or other therapeutic services from an ESBI contractor; or
* participate in work or volunteer experiences and other work readiness employment services while also receiving cognitive and/or other therapeutic services before obtaining a permanent job.

ESBI services focus on the customer's ability to obtain, maintain and advance in employment and to participate in community reintegration activities to prepare for employment by:

* increasing skill development, performance, use of adaptive equipment, and/or assistive technology, and use of compensatory techniques in the following areas:
* Activities of daily living required for employment
* Adjustment to disability
* Behavior management
* Cognitive performance
* Endurance
* Mobility
* Self-care
* Speech and communication
* identifying and establishing the use of community resources that increase the customer's independence within the customer's home, community, and work settings; and
* evaluating and accommodating the customer's functional use of the community resources that have been established.

ESBI services can be performed in either a nonresidential or residential setting. The VR counselor and customer will determine which services are necessary to meet the customer's individual employment needs and circumstances.

Both the ESBI therapist and ESBI employment service provider(s) can provide evaluations and services to address the following:

* Determining the customer's abilities as they relate to obtaining and maintaining competitive integrated employment
* Identifying work tasks and work environments that best align with the customer's skills, abilities, and interests by engaging in:
* simulated work activities;
* job samplings;
* situational assessments;
* environmental work assessments; and/or
* volunteer or paid work experiences
* Evaluating the customer's work environments and work tasks, making recommendations to modify and implement strategies to improve the customer's abilities and/or performance (this includes the final job for case closure)
* Teaching the customer's support system, such as parents, friends, spouse, employer, and other professionals how to foster the customer's independence within the work setting, home, and community
* Providing other support services that will address employment barriers and the development of skills necessary to perform effectively in a work setting

ESBI services will include one or more employment services, as described in this manual, such as:

* [Environmental Work Assessments;](https://twc.texas.gov/standards-manual/vr-sfp-chapter-04#s45)
* [Vocational Evaluations;](https://twc.texas.gov/standards-manual/vr-sfp-chapter-04#s43)
* [Vocational Evaluation - Situational Assessments and Work Samples](https://twc.texas.gov/standards-manual/vr-sfp-chapter-04#s44);
* [Work Readiness Services (Vocational Adjustment Training);](https://twc.texas.gov/standards-manual/vr-sfp-chapter-13)
* [Work Experience](https://twc.texas.gov/standards-manual/vr-sfp-chapter-14) (Placement, Training, and Monitoring);
* [Bundled Job Placement Services](https://twc.texas.gov/standards-manual/vr-sfp-chapter-17#s174);
* [Job Skills Training;](https://twc.texas.gov/standards-manual/vr-sfp-chapter-17#s175) and
* [Supported Employment Services](https://twc.texas.gov/standards-manual/vr-sfp-chapter-18) (Supported Employment Assessment and Placement).

An ESBI employment service provider will assist the customer, when necessary, in obtaining competitive integrated employment for a successful employment outcome.

The customer's individualized plan for employment (IPE), Initial Assessment and Evaluation Plan (IAEP), Individualized Program Plan (IPP), and service authorization(s) will identify which assessments, evaluations, and services a customer will receive and who will provide the assessments, evaluations, and services.

The customer's participation in ESBI should lead to the customer obtaining competitive integrated employment, as defined in CFR §361.5(c)(9). The customer must also have unexpired employment authorization documents to participate in the ESBI services.

The VR counselor monitors the customer's progress throughout participation in ESBI services by meeting regularly with the customer and the customer's interested support system, as authorized; the ESBI provider; and other interdisciplinary team members, and by reviewing the documentation submitted.

When rehabilitation treatment is not leading to progress toward employment goals, the VR counselor works with members of the interdisciplinary team (IDT) to develop appropriate modifications to the plan. When this is not possible, the VR counselor may discontinue sponsorship of the treatment and address alternatives for independent living or other services as indicated.

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## 21.3 ESBI Provider Qualifications

To provide services in the ESBI model the provider must maintain active TWC-VR contracts for ESBI. For Employment Services, the provider must also maintain a TWC-VR Employment Services contract that includes Supported Employment Services unless the provider has a formal partnership or subcontract with a TWC-VR Employment Services provider that has Supported Employment Services in its contract. The ESBI contractor must provide documentation, signed by all parties, that outlines the relationship and roles of the agreement to the ESBI-assigned contract manager and to the state office program specialist assigned to ESBI.

All residential and nonresidential contractors providing ESBI services must be current in their registration or licensure, with one or more of the following, as applicable and as required by Texas law:

* [Home and Community Support Service Agencies (HCSSA)](https://hhs.texas.gov/doing-business-hhs/provider-portals/long-term-care-providers/home-community-support-services-agencies-hcssa)
* [The Texas Board of Physical Therapy and Occupational Examiners Facility Registration](https://www.ptot.texas.gov/page/facility-registration)
* [Assisted Living Facility (ALF)](https://hhs.texas.gov/doing-business-hhs/provider-portals/long-term-care-providers/assisted-living-facilities-alf)
* [Health Care Facilities – Required Qualifications](https://hhs.texas.gov/laws-regulations/handbooks/comprehensive-rehabilitation-services-crs-policy-manual/chapter-24-purchasing-goods-services-consumers/24-23-health-care-facilities-required-qualifications)

Facilities providing only psychological or neuropsychological services, evaluations and cognitive therapy are waved from the above requirements (registration or licensure) as long as all staff are appropriately licensed or certified, and all other standards and contracting requirements are met. Occupational therapy (OT) and physical therapy (PT) services must be provided from a facility with registration.

A residential ESBI provider also must maintain accreditation from:

* the Commission on Accreditation of Rehabilitation Facilities;
* the Joint Commission (accreditation of health care organizations); or
* the Disease-Specific Care Certification in brain injury or related rehabilitation program.

TWC-VR may grant a two-year grace period for a residential facility to obtain an accreditation listed above, when the residential facility is a new contractor with TWC-VR.

All contractors must maintain current proof of all required licenses, registrations, and accreditation with the contractor's assigned TWC-VR contract manager and state office program specialist assigned to the ESBI.

When the facility is inspected, the contractor is required to provide any monitoring and/or inspection report summaries by other agencies to the assigned TWC-VR contract manager and the state office program specialist assigned to the ESBI program within five business days of receiving the report.

TWC-VR will not refer new customers to an ESBI contractor whose licensure, registration, or accreditation is under an action to deny or suspend, is revoked, or is not renewed, until such action has been resolved. A facility currently providing services to VR customers is required to notify TWC-VR when the facility's licensure, registration, or accreditation is suspended or revoked within one business day of receiving notification. A facility that fails to timely notify TWC-VR of any such action is considered out of compliance with contract terms and conditions.

TWC-VR mandates that the facility must comply with the Americans with Disabilities Act (ADA) and must complete the "ADA Checklist for Existing Facilities," based on the 2010 ADA Standards for Accessible Design, found at [ADA Checklist for Existing Facilities](http://www.adachecklist.org/checklist.html). This document must be kept on file and made available to TWC-VR staff upon request.

## 21.4 ESBI Provider Requirements

In addition to this chapter, the provider is responsible for meeting the requirements published in the following:

* Chapter 1: Introduction to Vocational Rehabilitation
* Chapter 2: Obtaining a Contract for Goods and Services
* Chapter 3: Basic Standards

Below are additional requirements that apply when a contractor has a contract for the ESBI program.

### 21.4.1 Provider Notifications

The provider must notify (within one business day) the VR counselor when any of the following occur:

* Significant changes in the customer's health and/or condition
* Occurrences or emergencies related to the customer's health and safety
* The customer or the customer's representative requests that services end
* The customer refuses to comply with the IAEP or the IPP
* The customer is absent for more than one day
* The facility believes that a customer's functional needs have changed such that it will impact the customer's level of care
* The facility is notified by regulatory agencies of any enforcement action

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### 21.4.4 Substance Abuse

If the provider observes or has other evidence of the customer's use of alcohol or drugs, the provider must report the observations and evidence within one business day to the VR counselor. The provider must document that the VR counselor was informed of all observations and other evidence of the customer's use of alcohol or drugs.

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### 21.4.9 Weekly Activity Schedules

The weekly activity schedule for residential and non-residential services must:

* include all core services and goals outlined in the customer's IPP;
* facilitate participation that integrates cognitive skills into all activity engagement;
* demonstrate that the services delivered are focused on preparing the customer to obtain the skills necessary to engage in competitive integrated employment (for example, work simulations, work experience, and volunteer activities);
* be provided to the customer;
* be sent to the VR counselor weekly; and
* be included with the invoice.

Additionally, for residential services the weekly activity schedule must include activities of daily living, meals, and non-therapy activities focused on further skill development.

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## 21.5 Employment Supports for Brain Injury Services

ESBI services are designed to integrate clinical therapies and employment services to result in the customer achieving competitive integrated employment. Clinical therapies are partnered with employment service providers to achieve the goals outlined in an IPP.

Evaluations and assessments are authorized by the VR counselor with a TWC-VR service authorization to determine if ESBI services are necessary. Assessments and evaluations cannot be performed without a service authorization.

When a customer has transferred from another therapy-based service to ESBI services, the evaluation(s) previously completed may be sufficient to determine whether ESBI services are necessary and to develop the customer's ESBI IPP. The IDT recommends when evaluations are necessary. The VR counselor determines the evaluations that will be provided via the service authorization.

The results of the initial assessments identify the goals for cognitive rehabilitation, goals for other therapies and employment services, and the need for any additional supports to be included in the customer's case-managed IPP. The IDT provides services and supports for the customer when authorized by the VR counselor with a service authorization.

Initial and continued funding for ESBI services is contingent on the availability of VR funds and the decision of the VR counselor on the customer's progress toward the established goals of preparing for, securing, retaining, or advancing in employment.

Below are descriptions of services available through ESBI services.

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## 21.5.3 Initial Assessments and Evaluations Service Definition

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### 21.5.3.1 Therapy Evaluations

Therapy evaluations include the following:

* Cognitive rehabilitation evaluation
* Occupational therapy evaluation
* Speech therapy evaluation
* Physical therapy evaluation
* Neuropsychological evaluation
* Functional behavior assessment
* Community re-integration evaluation
* Functional capacity assessment
* Situational assessment

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### 21.5.5 Therapy Services—Definition

Therapy services are performed by licensed and/or certified professionals. Services are performed for both residential and nonresidential customers, as authorized by the VR counselor and prescribed by the treating physician. Residential therapy services are limited to 120 cumulative calendar days of therapy, unless a TWC-VR manager approves additional days of therapy. Nonresidential hours must total 20 hours or fewer per week, for no more than 12 weeks. Additional times require VR manager approval.

Therapy services should develop and improve the customer's:

* abilities, deficits, and potential to obtain and maintain competitive integrated employment;
* transferable skills;
* potential to secure, retain, and advance in employment; and
* knowledge and use of adaptive equipment, assistive technology, and compensatory techniques to address employment barriers.

Time spent completing documentation, phone calls, emails, and travel are not counted as therapy services. A licensed and/or certified professional may bill one 15-minute increment for attendance of a customer's IAEP or IPP.

When therapy services are performed in the community setting, the ESBI provider can bill for travel once per day. See 21.12.4 Premium Payments.

Therapy services include, but are not limited to the following:

* Cognitive Rehabilitation Therapy (provided by a psychologist, neuropsychologist, OT, PT, or SLP)
* Occupational Therapy (OT) (provided by OT only)
* Speech Therapy (SLP) (provided by a SLP only)
* Physical Therapy (PT) (provided by a PT only)
* Neuropsychological Service (provided by a neuropsychologist only)
* Behavior Interventions (created by a behavior analyst, cognitive therapist; LCSW, LPC, and/or psychologist or neuropsychologist, implemented by the IDT).
* Community Reintegration (provided by an OT, PT, SLP, CTRS, or CBIS)
* Simulated Work Activities (provided by an OT, PT, SLP, CTRS, or CBIS for the purpose of community reintegration)
* Job Samplings (provided by an OT, PT, or SLP)
* Transportation Training (provided by an OT, PT, SLP, CTRS, or CBIS for the purpose of community reintegration)

All services must be prescribed by a treating physician. In the case of cognitive rehabilitation therapy, psychological and neuropsychological services, the neuropsychologist/psychologist is allowed to diagnose and/or provide cognitive therapy without an additional prescription.

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## 21.6 Employment Services Definition

Employment services focus on:

* exploring the customer's employment interests and skills;
* developing soft and hard skills related to the customer's employment goal(s);
* securing, retaining, and advancing in employment; and
* setting up employment support services to manage employment barriers.

Employment services, as defined in this manual by the ESBI program, includes the following:

Vocational Adjustment Training (VAT) prepares participants to successfully obtain and maintain competitive integrated employment. There are six VAT services. Use the links below to obtain information on the service description, the process and procedures, and the outcomes required for payment:

* 13.7 VAT Explore the "You" in Work
* 13.8 VAT Skills to Pay the Bills—Mastering Soft Skills for Workplace Success
* 13.9 VAT Soft Skills for Work Success
* 13.10 VAT Entering the World of Work
* 13.11 VAT Job Search Training—for Pre-Employment Transitional Services Customers Only
* 13.12 VAT Disability Disclosure Training
* 13.13 VAT Money Smart—A Financial Education Training
* 13.14 VAT Public Transportation Training
* 13.15 VAT Specialized Evaluation
* 13.16 Vocational Adjustment Training Specialized

Work Experience Services allow a customer to be placed at a business or an agency within the community to complete short-term experience to gain skills that are transferable to future long-term competitive integrated employment. Work experience can assist in determining whether a customer is ready for competitive, integrated employment; exploring career options for an individual; and/or developing skills to include in an individual's résumé for a certain vocation. There are three Work Experience Services. For a detailed service description, the process and procedures, and the outcomes required for payment of each, see the following:

* 14.3 Work Experience Placement
* 14.4 Work Experience Monitoring
* 14.5 Work Experience Training

Bundled Job Placement is a benchmark service that assists customers in preparing for and completing the job search process. Bundled Job Placement helps customers obtain a job that meets their needs, as outlined in the VR1845B, Bundled Job Placement Services Benchmark Service Plan–Part B and the Benchmark Status Report. For a detailed service description, the process and procedures, and the outcomes required for payment, see Chapter 17: Basic Employment Services, 17.4 Bundled Job Placement Services.

Job Skills Training teaches skills, reinforces skills, and develops or sets up accommodations and/or compensatory techniques to increase the customer's independence and ability to meet the employer's expectations when placed in the final placement for VR case closure. The training is purchased when a customer needs more training and support than is provided by the employer. For a detailed service description, the process and procedures, and the outcomes required for payment, see Chapter 17: Basic Employment Services, 17.5 Job Skills Training.

Supported Employment is an outcome-based system service that uses the Place, Then Train model for employment placement. Supported Employment is for customers with the most significant disabilities. The service includes an assessment, assistance in finding an appropriate job match, support services to learn the job and set-up and establish extended services, sometimes called long-term supports, for the customer to maintain a long-term competitive integrated employment outcome. For a detailed service description, the process and procedures, and the outcomes required for payment, see Chapter 18: Supported Employment Services.

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### 21.6.3 Fees

Employment service fees are not included in the ESBI residential or non-residential rates. Employment services are invoiced separately. The time needed to attend Initial Assessment and Evaluation Plan (IAEP) meetings is paid at $37.50 per meeting.

Refer to the employment service fees located at the service links above.

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## 21.9 Other Support Goods and Services

Goods and services related to an individual's acquired brain injury, which are not therapy services and are not delivered as part of ESBI nonresidential or residential services, are considered to be supports of ESBI services. The provider must submit an IPP that identifies the goods and services needed for the customer to obtain a service authorization from the VR counselor.

The IPP must include:

* the goods and services recommended;
* a justification of the need related to the established goal (for example, by including assessments and quotes for costs); and
* supporting documentation (such as prescriptions).

 These services may include, but are not limited to:

* orthotics;
* prosthetics;
* psychological services (provided by a psychologist only);
* assistive technology evaluations and devices;
* medications that are not part of an ESBI contract;
* prescribed medical equipment and supplies;
* home and/or vehicle evaluations;
* home and/or vehicle modifications; or
* transportation.

TWC-VR will consider purchasing an support services when required to enable participation in an ESBI-approved service. These support services are paid according to the Maximal Affordable Payment Schedule (MAPS) or the durable medical equipment (DME) contract as applicable.

## 21.10 Residential Services

ESBI services are provided at a facility that can address post-acute medical issues, can address rehabilitation issues, and provide 24-hour-a-day support and services that are based on a customer's individual needs. Residential services can be provided while the customer is receiving initial assessments and evaluations, as described in the customer's Initial Assessment and Evaluation Plan (IAEP) and/or during the implementation of the customer's Individual Program Plan (IPP). The facility must meet all applicable requirements outlined in [21.3 ESBI Provider Qualifications](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-3) and [21.4 ESBI Provider Requirements.](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-4) A service authorization will identify the number of days approved for residential services. The customer must actively participate in the program and make progress toward the goals in either the IAEP or IPP for continued sponsorship of residential services.

The base residential service rate includes administrative costs, room and board, paraprofessional services, medical services (that is, physician and nursing services), dietary and nutritional services, case management, time spent for documentation, communication (such as emails and phone calls), and travel time. When a customer is absent from the facility, the facility is not eligible to invoice for the base service rate. These services may not be billed separately to the VR program. For information about ESBI residential base services, refer to 21.12.6 Residential Rate Structure.

Goods and services related to an individual's acquired brain injury, which are not delivered as part of ESBI residential services, may be considered ancillary if approved by the VR counselor. Refer to [21.9 Other Support Goods and Services](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21" \l "s21-9).

## 21.11 Nonresidential Services

ESBI services provided as a day program or as outpatient therapy services are nonresidential services. The facility must meet all applicable requirements outlined in [21.3 ESBI Provider Qualifications](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-3) and [21.4 ESBI Provider Requirements](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-4). Nonresidential services can be provided while the customer is receiving an initial assessment or evaluation, as described in the customer's IAEP and/or during the implementation of the customer's IPP. All services provided must be provided by individuals who meet the staff qualifications described in [21.2 Staff Qualifications](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-2), Ratios, and Training. A nonresidential service provider must offer cognitive therapy but is not required to provide all of the other core services described in [21.5.2 Initial Assessment and Evaluation Plan Service](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-5-2) Definition and [21.12.5.1 Core Services](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-12-5). The IDT will be coordinated to include other service providers, as needed.

Time spent for documentation, for communication (such as emails and phone calls), cannot be billed as a core service or as an ancillary service. When a customer is absent from nonresidential services for any reason, the ESBI provider is not eligible to invoice TWC-VR for any fees, including no-show fees. The nonresidential service provider must notify the VR counselor of an absence greater than one day. For information about the ESBI Nonresidential service fees go to [21.12.5 Nonresidential Rate Structure](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-12-5). A service authorization will identify the type and amount of nonresidential services and must be obtained before service delivery. The customer must actively participate in the program and make progress towards the goals in either the IAEP or IPP for continued sponsorship by TWC-VR for Nonresidential Services.

Goods and services related to an individual's acquired brain injury, which are not delivered as part of ESBI nonresidential services, may be considered other support services if approved by the VR counselor. Refer to [21.9 Other Support Goods and Services](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21" \l "s21-9).

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## 21.12 ESBI Rates

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### 21.12.4 Premium Payments

Premium payments compensate the contractor:

* when an employee maintains approved disability-related credentials;
* for the provision of services performed outside of a contractor's facility and within a community setting; and/or
* for the transportation cost for services provided within the community setting.

Premium payment amounts are:

* added to the licensed and certified professionals rate described in the core services and case management rate tables; and/or
* added as a daily fee, as transportation cost, when any core services is provided within the community setting and transportation cost were incurred by the provider to access the community setting.

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| **Premium Payments** |  | **Rates** |
| Licensed or Certified Professional who is a CBIS, as described in [21.2.1 Licensed and Certified Professional](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-2-1)s |  | $2.19 per 15-minute increment |
| Community-Based Service |  | $3.96 per 15-minute increment |
| Transportation costs related to all core services delivered within the community within 24 hours. |  | $47.08 per day |

### 21.12.5 Nonresidential Rate Structure

#### 21.12.5.1 Core Services

Core services must be provided by a contractor's staff member who meets the qualifications prescribed in [21.2.1 Licensed and Certified Professional](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-2-1)s. Nonresidential hours must total 20 hours or fewer per week, for no more than 12 weeks. Additional times require VR manager approval. All rates below are in 15-minute increments.

|  |  |  |
| --- | --- | --- |
| **Core Services (rates set in 15-minute increments)** |  | **Rates** |
| **Behavior Management** | | |
| Behavior Management Individual |  | $28.31 |
| **Cognitive Rehabilitation Therapy (CRT)** | | |
| Cognitive Rehabilitation Therapy Individual |  | $29.03 |
| Cognitive Rehabilitation Therapy Group |  | $5.81 |
| Cognitive Rehabilitation Therapy Small Group |  | $14.51 |
| Medical Team Services | | |
| Attend IDT meeting with customer and family |  | $28.43 |
| Attend IDT without customer and family |  | $18.59 |
| **Neuropsychological Services** | | |
| Neuropsychological Services Individual |  | $32.61 |
| Neuropsychological Services Evaluation |  | $48.15 |
| Neuropsychological Services Reevaluation |  | $21.95 |
| Neuropsychological Services Group |  | $6.52 |
| Neuropsychological Services Small Group |  | $16.31 |
| **Occupational Therapy** | | |
| Occupational Therapy Individual |  | $34.38 |
| Occupational Therapy Evaluation |  | $33.24 |
| Occupational Therapy Reevaluation |  | $31.32 |
| Occupational Therapy Group |  | $6.88 |
| Occupational Therapy Small Group |  | $17.19 |
| **Physical Therapy** | | |
| Physical Therapy Individual |  | $29.25 |
| Physical Therapy Evaluation |  | $45.01 |
| Physical Therapy Reevaluation |  | $43.25 |
| Physical Therapy Group |  | $5.85 |
| Physical Therapy Small Group |  | $14.62 |
| **Recreational Therapy (Therapeutic Recreation)** | | |
| Recreational Therapy Individual |  | $31.17 |
| Recreational Therapy Group |  | $6.23 |
| Recreational Therapy Small Group |  | $15.59 |
| **Speech/Language Pathology** | | |
| Speech/Language Pathology Individual |  | $27.81 |
| Speech/Language Pathology Evaluation |  | $40.24 |
| Speech/Language Pathology Reevaluation |  | $33.81 |
| Speech/Language Pathology Group |  | $5.56 |
| Speech/Language Pathology Small Group |  | $13.90 |

Licensed and certified professionals may bill one 15-minute increment for attendance of a customer's IAEP or monthly IPP.

#### 21.12.5.2 Example of how to Calculate a Rate

|  |  |  |
| --- | --- | --- |
| Occupational Therapy Individual for 45 minutes | 3 X $34.38 | $103.14 |
| Occupational Therapist is CBIS-certified | 3 X $2.19 | $6.57 |
| Occupational Therapy was conducted at the library—customer volunteer learning to perform transferable skills | 3 X $3.96 | $11.88 |
| Total for the Occupational Therapy Individual Session | | $121.59 |

#### 21.12.5.3 Case Management Services

Case management services must be provided by a contractor's staff member who meets the qualifications prescribed in [21.2.1 Licensed and Certified Professional](https://twc.texas.gov/standards-manual/vr-sfp-chapter-21#s21-2-1)s for a case manager.

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| --- | --- | --- |
| **Case Management** | **Frequency** | **Code** |
| Facilitation of the Evaluation Plan Meeting and Associated Reports | * 1 time per admission maximum fee allowed is $400.16 |  |
| Coordination of Initial Evaluation and Associated Reports | * 1 time per admission; * Maximum fee allowed is $400.16 |  |
| Coordination of Initial IPP and Associated Reports | * 1 time per admission; * Maximum fee allowed is $400.16 |  |
| Coordination of Monthly IPP Reviews and Associated Reports | * 1 time per month; * Maximum fee allowed per month is $400.16 |  |
| Coordination of Discharge Summary and Associated Reports | * 1 time per admission; * Maximum fee allowed is $400.16 |  |

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