# Vocational Rehabilitation Services Manual B-300: Determining Eligibility

Revised March 1, 2021

## B-308: Assessments

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### B-308-1: Required Assessments and Policy for Selected Conditions

For all conditions, medical records must be obtained from the appropriate licensed professional and placed in the customer's case file before determining eligibility. The only exception to this requirement is for customers with an observable impairment or for customers with proof of Supplemental Security Income (SSI) or Social Security Disability Income (SSDI).

The Table of Required Assessments and Policy for Selected Conditions below includes only content related to eligibility determination. See [VRSM C-700: Medical Services](https://twc.texas.gov/node#6747) for information about services.

The following sections include information about obtaining and using assessments and a table of condition-specific assessments or related documentation required before the VR counselor can make an eligibility determination, and policy governing eligibility for customers with those conditions.

Eligibility determinations must comply with the condition-specific assessments and policy in the following table. Review this table before making an eligibility determination.

#### Table of Required Assessments and Policy for Selected Conditions

| **Condition** | **Required Assessments** | **Policy** |
| --- | --- | --- |
| … | … | … |
| Substance Use Disorder  See [Counselor Desk Reference B14: Substance-Related and Addictive Disorders](http://intra.twc.state.tx.us/intranet/vrs/cdr/cdr-b14-substance-related-addictive-disorders.docx). |  | To be determined eligible, customers with substance use disorders must be participating, willing to participate, or have completed a structured program to modify their behavior and approach to employment.  See [C-806: Substance Use Disorders Services](https://twc.texas.gov/vr-services-manual/vrsm-c-800#c806) for guidance about how the customer’s responsibilities are reflected in the IPE.  Exception: A customer with a coexisting brain injury who is unable to benefit from other types of therapeutic programs may use a VR-sponsored post-acute brain injury rehabilitation program to establish involvement in a therapeutic program. |
| … | … | … |

### B-308-2: Diagnostic and Statistical Manual of Mental Disorders (DSM) Tool

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