# Vocational Rehabilitation Services Manual C-1100: Self-Employment Services

Revised November 1, 2018

## C-1102: What Is Self-Employment?

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### C-1102-13: Required Approvals

#### Self-Employment Plan Consultations and Approvals

The following table specifies when consultation and recommendation and/or approvals are required and from whom at each stage of the simple or comprehensive self-employment process:

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| **Stage** | **Consultation & Recommendation** | **Approval** |
| IPE |  | VR counselor, VR Supervisor |
| Customer Profile & Self-Employment Exploration |  | VR counselor |
| Concept Development and Feasibility Study | RPS or RPSS | VR counselor |
| Any required certificates, permits, or licenses | RPS or RPSS, state program specialist | VR counselor |
| All proposals over $10,000.00 | RPS or RPSS, state program specialist | VR counselor  VR Supervisor or VR Manager and regional director |
| Simple Business Plan up to $1,999.99 | RPS or RPSS | VR counselor |
| Simple Business Plan $2,000.00 to $4,999.99 | RPS or RPSS | VR counselor, VR Manager |
| Simple Business Plan requiring certificates, permits, or licenses | RPS or RPSS, state program specialist | VR counselor |
| Comprehensive Business Plan up to $1,999.99 | RPS or RPSS | VR counselor, VR Supervisor |
| Comprehensive Business Plan $2,000.00 to $4,999.99 | RPS or RPSS | VR counselor, VR Supervisor |
| Comprehensive Business Plan $5,000.00 to $9,999.99 | RPS or RPSS | VR counselor, VR Supervisor, VR Manager |
| Comprehensive Business Plan $10,000.00 or more | RPS or RPSS, state program specialist | VR counselor, VR Supervisor, VR Manager, regional director |
| Comprehensive Business Plan requiring certificates, permits, or licenses | RPS or RPSS, state program specialist | VR counselor |

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