# Vocational Rehabilitation Services Manual C-1400: Supportive Goods and Services

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## Introduction

This section describes policies and procedures that apply to goods and services that:

* are necessary to support Vocational Rehabilitation (VR) services that are listed on the customer’s IPE or IPE amendment; and
* are included in the Individualized Plan for Employment (IPE), the current IPE amendment, or in a service justification case note.

Supportive goods and services may also be provided when they are necessary for a customer to participate in assessments to determine eligibility for VR services and identify VR needs.

These goods and services may include:

* maintenance;
* customer transportation;
* personal attendant services;
* services to family members;
* child care services;
* occupational licenses; or
* tools and equipment.

In addition to the goods and services listed above, other goods and services detailed throughout this manual may be considered supportive goods and services as long as it is clear that they are necessary to support planned VR services.

## C-1401: Maintenance

Maintenance is a type of financial support that can be paid directly to an individual who has applied for and/or is receiving VR services.

VR uses three categories of maintenance:

* Recurring maintenance
* Nonrecurring maintenance
* Short-term housing maintenance

To be approved, all maintenance expenditures must be clearly documented in the case file as necessary and reasonable under the circumstances prevailing at the time a decision is made.

Decision-making factors to consider include, but are not limited to:

* individual rehabilitation needs consistent with the individual's informed choice;
* market rates or limitations specified by Texas Workforce Commission (TWC) policy;
* availability of cost-effective alternatives; and
* all other established policies and procedures, including policies and procedures for customer participation in cost of services, also known as basic living requirements (BLR).

Maintenance cannot be used for costs directly associated with transportation, such as mileage or driver services. For more information about transportation as a supportive service, refer to [C-1402: Transportation Services](https://twc.texas.gov/vr-services-manual/vrsm-c-1400#c1402).

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