# Vocational Rehabilitation Services Manual C-1400: Supportive Goods and Services

Revised September 1, 2020

## C-1405: Child Care Services

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### C-1405-4: Child Care Payment Guidelines

If no comparable benefits are available for child care, VR may pay up to 100 percent of the customer's child care costs during training, not to exceed the maximum rates listed in [WD Letter 23-19, Attachment 1: Increased Rates for Child Care Provider Reimbursements](https://twc.texas.gov/files/policy_letters/attachments/wd-23-19att1-twc.pdf) (PDF). Child care payments during training are limited to the duration of training.

VR adopts and implements the rates used and monitored by TWC for child care rates.

Payments may not exceed the maximum allowed rates listed on the Maximum Daily Rates table.

#### Maximum Full Day Rates for Child Care

Each Local Workforce Development Board (Board) sets the maximum rates for child care services. Those rates are outlined in the state's Child Care and Development Fund State Plan.

The rates are set for (1) Licensed Child Care Centers, (2) Licensed Child Care Homes, and (3) Registered Child Care Homes. Each of these categories has additional rates for each of these provider types that are Texas Rising Star providers (2-, 3-, or 4-star providers). This information is found in [WD Letter 23-19, Attachment 1: Increased Rates for Child Care Provider Reimbursements (PDF).](https://twc.texas.gov/files/policy_letters/attachments/wd-23-19att1-twc.pdf)

Age groups in each provider type are as follows:

* Infants age 0 to 17 months
* Toddlers age 18 to 35 months
* Preschool age children from 36 to 71 months
* School age children 72 months to 13 years

#### Procedures

The following procedures are used to find the amount in fees that VR pays for child care. If the fees exceed the maximum rate listed in [WD Letter 23-19, Attachment 1: Increased Rates for Child Care Provider Reimbursements–Effective October 1, 2019 (PDF),](https://twc.texas.gov/files/policy_letters/attachments/wd-23-19att1-twc.pdf) VR pays the amount that is listed as the maximum rate.

#### Table for Calculating Daily Rates

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| **Calculating Daily Rates** | **To obtain the daily rate:** |
| Providers with monthly rates | Divide the rate by 4.33, then divide the result by 5. |
| Providers with biweekly rates | Divide the rate by 2.165, then divide the result by 5. |
| Providers with weekly rates | Divide the weekly amount by 5. |
| Providers with hourly rates | Multiply the hourly rate by 12 to calculate the full-day rate and by 6 to calculate the part-day rate. |

Providers with multiple rates within an age category average all applicable rates to obtain the published rate for the age category, then determine the daily rate using the appropriate method.

Some providers may charge a registration fee in addition to ordinary child care costs. VR may pay up to a $100 registration fee to the facility once per calendar year for each child who will be participating in child care. If the provider's fee exceeds $100, VR Managers may grant an exception to exceed the $100 rate on a case-by-case basis.

When identifying applicable fees, VR staff must be aware that activity fees include only the fees that all parents are required to pay and do not include fees for optional activities such as field trips or optional classes.

VR may pay for child care after a customer has achieved employment for a total of no more than two months at the following percentages:

* 100 percent for the first four weeks
* 80 percent for the fifth week
* 60 percent for the sixth week
* 40 percent for the seventh week
* 20 percent for the eighth week

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