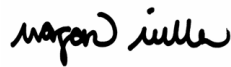


**TEXAS WORKFORCE COMMISSION**  
**Workforce Development Letter**

<b>ID/No:</b>	WD 21-20
<b>Date:</b>	September 15, 2020
<b>Keyword:</b>	Child Care; Natural Disaster
<b>Effective:</b>	Immediately

**To:** Local Workforce Development Board Executive Directors  
Commission Executive Offices  
Integrated Service Area Managers



**From:** Reagan Miller, Director, Child Care & Early Learning Division

**Subject:** **COVID-19 and Board Contract Year 2020 Supplemental Child Care Funding Distributions**

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**PURPOSE:**

The purpose of this WD Letter is to provide Local Workforce Development Boards (Boards) with guidance on a Board Contract Year 2020 (BCY'20) supplemental child care distribution of Child Care and Development Block Grant (CCDBG) Coronavirus Aid, Relief, and Economic Security (CARES) Act funding.

**RESCISSIONS:**

None

**BACKGROUND:**

On March 27, 2020, the CARES Act was enacted, which includes approximately \$371 million in CCDBG funds for Texas. These funds may be used on any allowable CCDBG activity to help address the impact of COVID-19.

On August 20, 2020, the Texas Workforce Commission's (TWC) three-member Commission (Commission) authorized the use of an estimated \$19.3 million of CCDBG CARES Act funds to address the higher costs of child care in BCY'20 that result from the COVID-19 pandemic.

**PROCEDURES:**

**No Local Flexibility (NLF):** This rating indicates that Boards must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by "must" or "shall."

**Local Flexibility (LF):** This rating indicates that Boards have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”

**NLF:** Boards must be aware that TWC will add the BCY’20 supplemental distribution of CCDBG CARES funds to Boards’ existing BCY’20 Child Care Formula (CCF) child care grant awards by unilateral amendment. The approved distribution, shown in Attachment 1, BCY’20 Supplemental Funding Distributions for Child Care, totals \$17,246,179.

**NLF:** Boards must report obligations and expenditures in the Cash Draw and Expenditure Reporting (CDER) system under the cost category “CARES—Direct Care At-Risk/Supplemental.” The CARES categories will be regular (not supplemental) cost categories for the BCY’20 CCF child care grant awards.

**NLF:** Boards must be aware of the following budget restrictions for this BCY’20 supplemental funding:

- This budget is restricted to Direct Care only.
- Boards may not transfer the Essential Worker remaining balance to Direct Care.
- Boards may move expenditures from the regular “Direct Care At-Risk/Transitional” CDER cost category only.
- The Draw Line description is “CC AY20 Supplemental Distribution – Direct Care.”

**NLF:** Boards must fully expend BCY’20 supplemental funds within the BCY’20 contract service period ending October 31, 2020.

**ATTACHMENTS:**

Attachment 1: BCY’20 Supplemental Funding Distributions for Child Care

**INQUIRIES:**

Send inquiries regarding this WD Letter to [childcare.programassistance@twc.state.tx.us](mailto:childcare.programassistance@twc.state.tx.us).

**REFERENCES:**

Coronavirus Aid, Relief, and Economic Security Act  
TWC Chapter 809 Child Care Services Rules