

Texas Workforce Commission

A Member of Texas Workforce Solutions

Tom Pauken, Chairman

Ronald G. Congleton
Commissioner Representing
Labor

Andres Alcantar
Commissioner Representing
the Public

Larry E. Temple
Executive Director

September 25, 2009

Mr. R. Michael Irvine
Director of Administration
Central Texas Council of Governments
Post Office Box 729
Belton, Texas 76513

Dear Mr. Irvine:

Thank you for your responses concerning our review of Central Texas Council of Governments (COG) audit report for fiscal year ending June 30, 2008. The Supplemental Nutrition Assistance Program, Work Opportunity Tax Credit, Permanent Labor Certification for Foreign Workers, Employment Services, Unemployment Insurance, Trade Adjustment Assistance, Workforce Investment Act, Temporary Assistance for Needy Families, Child Care, Project Rio and Transportation Services programs you administer for the Texas Workforce Commission (TWC) were included in this report. We have reviewed your response and determined that the audit report complies with the Single Audit Act Amendments of 1996, OMB Circular A-133, and the State of Texas Single Audit Circular. The audit report is accepted and the audit file is closed.

Although audit report was accepted, there are several issues that we will be following up on during the TWC monitoring review and the FY09 audit review as follows:

1. The Balance Sheet reconciliation process and responsible parties should be included in the COG's financial policy and procedures manual.
2. Expenditures in the Schedule of Expenditures of Federal Awards (SEFA) should be reviewed carefully in order to avoid overstating and understating contract expenditure amounts.
3. The Notes to the SEFA should include contain proper disclosures.

We would like to reiterate to the COG, the changes or possible changes that will/may impact future single audits (see enclosed Attachment A). The COG should be aware and keep up with the changes in order to strengthen internal controls.

Mr. R. Michael Irvine
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Thank you for your assistance during the single audit resolution process. Should you have any questions, please contact Zana Jones at (512) 936-2513.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Boone Fields". The signature is stylized with a large initial "W" and a long horizontal stroke extending to the right.

W. Boone Fields
Director of Audit Resolution

Enclosure

cc: Jim Reed, Executive Director, Central Texas Council of Governments
Susan Kamas, Executive Director, Central Texas Workforce Development Board
Juan Garcia, Director, Board Contract Management, TWC