

ADJUSTMENT REPORT

<p>1. TWC Account number: <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/></p> <p>2. Employer's Name and Address: <input type="text"/> <input type="text"/></p>	<p>PURPOSE: This report shall be used to correct amounts of total and/or taxable wages previously reported on Employer's Quarterly Report, Form C-3. A separate report is required for EACH calendar quarter adjusted.</p> <p>Individuals may receive, review, and correct information that TWC collects about the individual by emailing to: <u>open.records@twc.state.tx.us</u> or writing to: TWC Open Records 101 East 15th St Rm. 266 Austin, TX 78778-0001</p>	<p>For TWC Use Only:</p> <p>Result of Audit? <input type="checkbox"/> Yes / <input type="checkbox"/> No Column A Verified? <input type="checkbox"/> Yes / <input type="checkbox"/> No</p> <p><input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Mo. Day Year Postmark Date</p> <p>Dollars Cents <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Amount Received AE # Inits.</p> <p>Wages List Adjustment <input type="checkbox"/> Keyed by WRCE <input type="checkbox"/> Keyed by B-27 <input type="checkbox"/> Attached <input type="checkbox"/> Not Attached <input type="checkbox"/> Not Required</p>
<p>3. Adjustment for the Quarter Ended: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Month Day Year</p>		

Please note: Lines 4 and 5 must be completed for columns A, B and C, even if no changes are made for one of the items. (If no change for an item, please enter the same figure in columns A and B, and show \$0.00 for column C.)

ITEMS	A Amounts as Originally Reported on Form C-3 (or previously adjusted on Form C-5) for this quarter: Dollars . Cents	B Correct Amounts Dollars . Cents	C Difference Over Reported or Under Reported [Column A - Column B]
4. Total Wages Paid	<input type="text"/>	<input type="text"/>	\$
5. Net Taxable Wages	<input type="text"/>	<input type="text"/>	\$
6. Tax Contribution	at % \$	at % \$	at \$
7. Interest – If item 6C (Tax Contribution Difference) indicates additional tax due for this quarter, compute interest at 1.5% of the additional tax due for each month after which the original payment became due.			\$
8. Penalty – If the original Employers Quarterly Report (Form C-3) was submitted more than 15 days late for this quarter, and the taxable wages have changed (as shown in item 5C), calculate the difference in penalty amount due. Please see instruction sheet for details.			\$
9. Total for this Quarter	<input type="checkbox"/> Underpayment: Attach remittance for the additional amount due. <input type="checkbox"/> Overpayment: Amount will be reflected on your next tax report and can be used to offset future liabilities.		\$

IMPORTANT: This section must be completed for each form submitted

Indicate reason for adjustment:

If amounts reported on Form C-4 for any individual employee(s) are affected by the adjustment for this quarter, attach a **Wages List Adjustment Schedule (Form C-7)**, showing adjustment of the total wages reported for each affected employee.

Form C-7:
 Submitted Not Submitted

I certify that all information in this Adjustment Report is true and correct:

Signature: _____ Phone: () _____

Print Name: _____ Title: _____ Date: _____
 (Owner, Officer, Partner, etc.)